

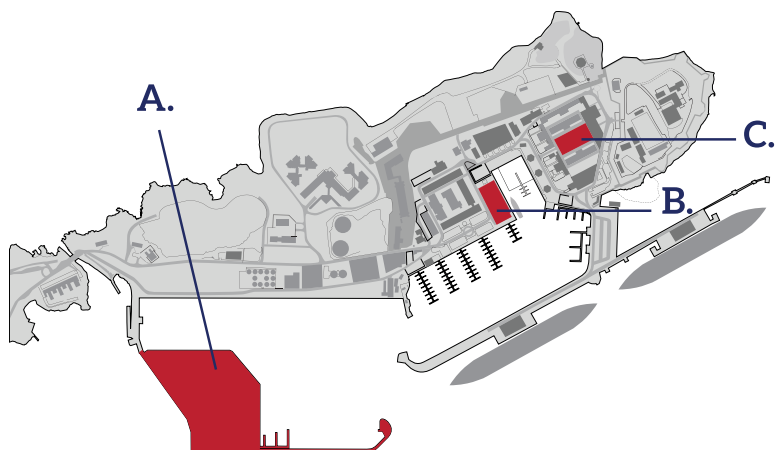


# Venue Rentals ~

*Terms & Pricing*

VENUE RENTALS



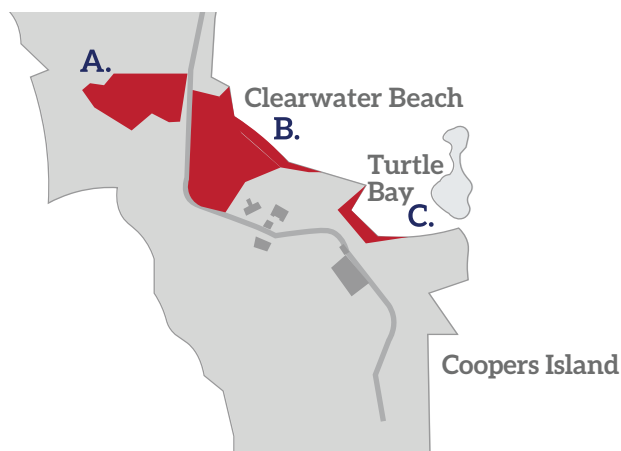


## Dockyard Venues

- A. Cross Island
- B. North Lawn
- C. Victualling Yard

## Southside Venues

- A. Clearwater Parking Lot
- B. Clearwater Beach
- C. Turtle Bay



## Application Process

All applications must adhere to the following process:

1. Review the Venue Rental Terms, Conditions and Pricing document
2. Fill out and submit the Venue Rental Application with accompanying documents such as an event layout and schedule
3. Applicants will be contacted via email with venue availability and application status
4. The venue rental agreement is reviewed and signed by both parties or an event permit has been issued, whichever is applicable

Each individual application will be assessed and considered on its own merit. An application must be submitted for each event even if the event occurs annually.

All venue rental applications must be submitted no later than six weeks before the event or applicants run the risk of the event not being able to be accommodated, even if the venue is available.

No application shall be deemed successful until the applicant and BLMC have entered into a written agreement or a permit has been issued.

Applications from organisations/persons in arrears or with a poor credit history with BLMC will not be considered. Furthermore, any venue bookings from organisations/persons, whose account goes into arrears after booking will have the booking withdrawn and any payments made will be forfeited.

Any desired changes to a venue rental after the agreement has been signed by both parties or the permit has been issued must be submitted in writing and are not deemed accepted until written confirmation from BLMC has been delivered. Confirmed changes may incur additional charges.

## General Terms & Conditions to Expect

- BLMC reserves the right to remove any items left after the agreement period is complete and to dispose of the items or charge the successful applicant accordingly for storage.
- BLMC accepts no liability for any personal injury or injury to participants and third party vendors, loss or damage to belongings, equipment, decor or belongings of third party suppliers or participants sustained while on property, during, before and after the event.
- BLMC will not sign for or secure any event materials and deliveries when they are delivered. If deliveries are made and the successful applicant is not on site, BLMC will not be held liable for items. The same holds true for event materials not collected after the function has ended.
- Smoking is not permitted inside any indoor BLMC venue.
- Illegal drugs are not permitted on BLMC property at any time.
- Animals are not permitted on BLMC property unless consent is provided in writing in advance.
- Balloons are not permitted in any of BLMC's outdoor venues.
- No vehicles may be driven on BLMC lawns without advanced written consent from BLMC.
- At no time is a successful applicant permitted to make alterations to BLMC property, including, but not limited to, electrical, cabling, plumbing and/or structural without advanced written consent from BLMC.

## Venue Rentals

BLMC is delighted to offer the following venues for rental applications for your next event:

### DOCKYARD VENUES

Venue	Type	Rental Rate	Electricity	Water	Restrooms	Lighting	Approximate Size
Cross Island	Outdoor	To Be Negotiated	✓	✓	✓	–	392,040 square feet
North Lawn	Outdoor	\$450.00 per hour	✓	✓	✓	✓	27,300 square feet
Victualling Yard	Outdoor	\$450.00 per hour	✓	✓	✓	✓	28,875 square feet
Black Bay	Outdoor	\$450.00 per hour	–	–	–	–	47,732 square feet
Parson's Bay	Outdoor	\$450.00 per hour	–	–	–	–	17,238 square feet
Lodge Point Park	Outdoor	\$450.00 per hour	–	–	–	–	164,403 square feet
BIV Field	Outdoor	\$450.00 per hour	–	–	–	–	85,920 square feet

### Dockyard Venue Requirements

- If electricity and/or water is required for the event, the BLMC Electrician and/or Plumber must be hired for a minimum of 4 hours.
- If public restrooms are required outside of BLMC business hours, a BLMC Custodian must be hired for the entire duration.
- Events held on BLMC property must offer vendor opportunities to BLMC tenants free of charge and events requiring food and/or beverage services must use BLMC tenants unless alternative arrangements have been agreed to with BLMC in writing in advance.
- Events held on BLMC property must use a BLMC approved security company for all security requirements.
- BLMC team members must be granted full access to events on BLMC property for reasons such as trouble shooting, online content creation and so on.

### SOUTHSIDE VENUES

Venue	Type	Rental Rate	Electricity	Water	Restrooms	Lighting	Approximate Size
Clearwater Beach	Outdoor	\$450.00 per hour	✓	✓	✓	–	
Turtle Beach	Outdoor	\$450.00 per hour			–	–	

### Southside Venue Requirements

- Events held on BLMC property must offer vendor opportunities to BLMC tenants free of charge and events requiring food and/or beverage services must use BLMC tenants unless alternative arrangements have been agreed to with BLMC in writing in advance.
- Events held on BLMC property must use a BLMC approved security company for all security requirements.
- BLMC team members, Park Rangers & all authorized officers must be granted full access to events on BLMC property for reasons such as trouble shooting, online content creation and so on.
- You may not sell any items (i.e. alcohol) unless written permission from BLMC is given



## Venue Deposits

Price	Description
\$1,000.00	Backup Venue Reservation Fee
\$1,000.00	Refundable Damage Deposit
50% of the Rental Fee	Security Deposit

## Service Fees (Dockyard Venues Only)

Price	Description
Free	Electrician Fee
\$135.00/hr	Weekdays 8:30am to 4:00pm
\$135.00/hr	Weekdays 4:00pm to 8:30am
\$135.00/hr	Weekends & Holidays 8:00am to 12:00am
\$225.00/hr	Weekends & Holidays 12:00am to 8:00am
Free	Plumber Fee
\$100.00/hr	Weekdays 8:30am to 4:00pm
\$100.00/hr	Weekdays 4:00pm to 8:30am
\$100.00/hr	Weekends & Holidays 8:00am to 12:00am
\$135.00/hr	Weekends & Holidays 12:00am to 8:00am
Free	Custodian & Waste Management/Removal Fee
\$90.00/hr	Weekdays 8:30am to 4:00pm
\$90.00/hr	Weekdays 4:00pm to 8:30am
\$75.00/hr	Weekends & Holidays 8:00am to 12:00am
\$90.00/hr	Weekends & Holidays 12:00am to 8:00am
\$40.00/hr/person	Event Security

## Non-Compliance Penalty Fees

Price	Description
\$300.00	Cleaning Fee
\$125.00/day	Fee for Leaving Event Materials Past Due
\$300.00/half hour	Fee for Event Persisting Beyond End Time

For enquiries, contact:

## Marketing & Events Manager

441 239 0518  
bd@blmc.bm

## Venue Rental Fees

Venue Rental Fees are charged for the duration of the event only, while setup/breakdown time is agreed in writing in advance to accompany the rental. Should the event setup and/or breakdown require a public area to be blocked, the Standard Venue Rental Fee will be charged for that time as well.

Full payment of Standard Venue Rental Fees are due one week prior to the event unless other arrangements have been made in writing. Failure to make this payment could result in event cancellation.

### In the case of event cancellation:

- If the event is cancelled 60 days or less prior to the event date, BLMC will retain fifty percent (50%) of the venue rental fee. All other fees, including the \$1,000.00 damage deposit, will be refunded.
- If the event is cancelled less than 7 days before the event date, BLMC will retain the full venue rental fee. All other fees, including the \$1,000.00 damage deposit and any BLMC hire fees will be refunded at the discretion of BLMC.
- If the event is rescheduled at any BLMC venue, all fees paid will be transferred to the new event date at no additional cost, subject to venue availability and written confirmation by BLMC.

## Backup Venue Reservation Fee

A \$1,000 Backup Venue Reservation Fee is required to reserve a venue in case it is needed due to weather or other unforeseen circumstances. If the venue is used, the fee will be put toward the venue rental. If the venue is not used, the fee will be retained by BLMC.

## Refundable Damage Deposit

A damage deposit is required for each Venue Rental (Indoor & Outdoor) and is due at the time an event license is signed. If the venue is left in its original condition, the damage deposit will be refunded in full. If any cleaning is required and/or penalty and/or property damage fees are incurred, the full damage deposit is kept and the organiser will be charged for any costs in excess.

## Security Deposit

A non-refundable deposit equal to fifty percent (50%) of the venue rental fee is required for all Venue Rentals (Indoor & Outdoor) and is due at the time the event license is signed.

This deposit will only be refunded if written notice of cancellation is received at least 60 days prior to the event date. If the event is scheduled at an outdoor venue and is cancelled with less than 60 days' notice due to unforeseen inclement weather, BLMC will retain only the portion of the deposit equal to any costs already incurred in event preparation.

If the event is rescheduled at any BLMC property, the deposit may be transferred to the new booking at no additional cost, subject to venue availability and written confirmation by BLMC.

## BERMUDA LAND MANAGEMENT CORPORATION

Upper Level, Clocktower Mall  
6 Clocktower Parade, Sandys MA 01

P.O. Box 415  
Mangrove Bay MA BX

441 234 1709  
info@blmc.bm

blmc.bm

